

TO YOUR HEALTH  
FOR YOUR BENEFIT  
ELIGIBILITY & ENROLLMENT  
HEALTHCARE

- MEDICAL
- PRESCRIPTION DRUGS
- DENTAL

FSA/ BTA INSURANCE

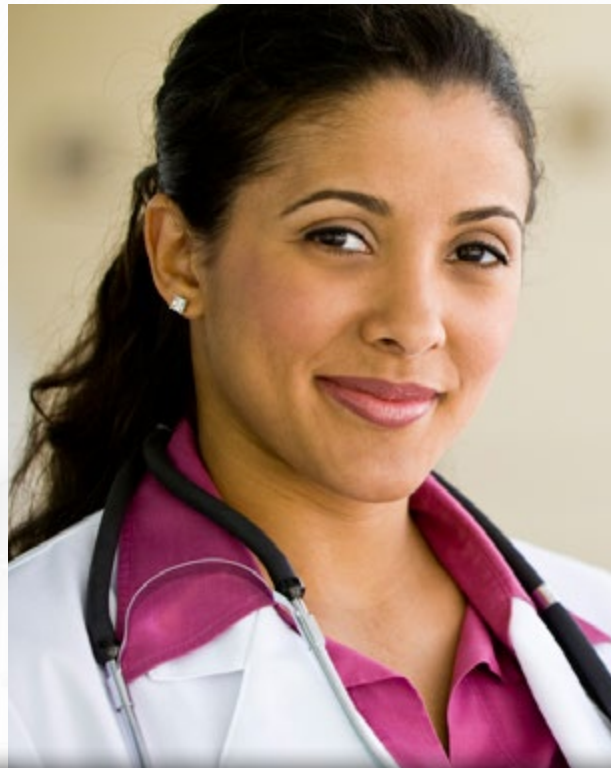
DISABILITY, LIFE & ACCIDENT INSURANCE

PAID TIME OFF/TUITION/SCHOLARSHIP

FINANCIAL SECURITY

VOLUNTARY BENEFITS

LEGAL NOTICES



# 2018 BENEFITS SUMMARY

REGISTERED NURSES (NYSNA)

**Corporate Human Resources Division  
HR Benefits Office**

Montefiore Medical Center  
111 East 210<sup>th</sup> Street  
Bronx, NY 10467-2490

[montebenefits@montefiore.org](mailto:montebenefits@montefiore.org)  
[www.mymontebenefits.com](http://www.mymontebenefits.com)

**Montefiore**



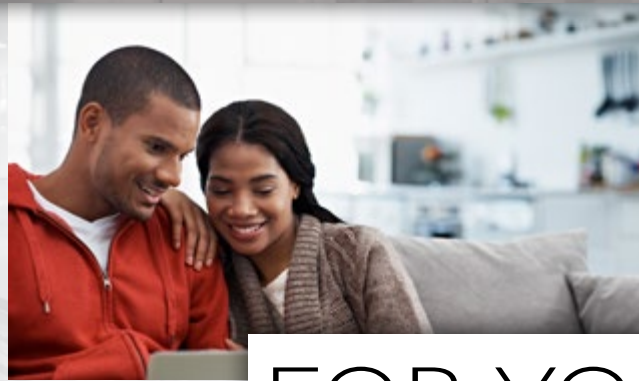
# TO YOUR HEALTH!

- **Associate Health Improvement Program (A-HIP)** – Track your improvement in four verifiable biometric areas (BMI, blood pressure, cholesterol and A1c) and every time you move from a higher risk zone to a lower one, you earn \$100. Do it in all four biometric areas and earn up to \$1,000.
- **Diabetes Prevention Programs** – If you've been told you're at risk or pre-diabetic, Montefiore offers two programs that have been proven to reduce a person's diabetes risk by up to 58%.
- **Fitness Opportunities** – Health Club Membership Discounts and 5 Rhythms movement classes are available to support your fitness routine.
- **Healing Arts** – Healing Arts uses the arts, creative arts therapies and other healing approaches to enhance wellness. Programs include relaxation and arts workshops and a bi-annual Healing Loss intensive retreat. Visit [www.montefiore.org/healingarts](http://www.montefiore.org/healingarts) for more information.
- **HealthCare (ESI/Longview) EAP** – The EAP provides resources to cope with mental health and behavioral issues, family problems and professional matters. Call 800.225.2527 or 800.252.4555 any time for confidential assistance or go to [www.MyHealthCareEAP.com](http://www.MyHealthCareEAP.com).

## • To Your Health! Wellness Portal: [www.toyourhealth.montefiore.org](http://www.toyourhealth.montefiore.org)

- Find Montefiore Programs & Events, personalized news, health information and resources to help you take control of your health.
- Complete the Health Assessment and Workshop on the Wellness Portal and earn a \$25 incentive! The assessment is easy and completely confidential.
- Healthy Habits Raffle – Each quarter, 6 prizes of \$1,000 dollars are raffled off! To enter, register on the portal and then enter your ToYourHealth! Associate Wellness activities. Each activity is assigned a different number of raffle entries. The more you participate, the higher your chances of winning!

- **Nutrition Counseling** – Take advantage of a free one-on-one, confidential nutrition consultation with a registered dietitian who will advise you how who will eat well and manage your weight. For more information, call 347.498.2424 or email [WellnessRD@montefiore.org](mailto:WellnessRD@montefiore.org).
- **Smoking Cessation Programs** – Receive smoking cessation counseling and a FREE 2-week nicotine replacement therapy (NRT) kit through Montefiore outpatient pharmacies. You can return to Occupational Health Services for refills every 2 weeks, for up to 10 weeks. For more information call 914.349.8531 or email [montebenefits@montefiore.org](mailto:montebenefits@montefiore.org).
- **Supportive Wellness Services** – Our Associate Wellness & Wellbeing Coordinator can help with your self-care goals including stress management, overcoming worry, coping skills, life style changes & health behavior goals. For more information or to make an appointment call 347.418.4739 or email [toyourhealth@montefiore.org](mailto:toyourhealth@montefiore.org).
- **Weight Watchers & Weight Watchers for Diabetes** – Register through Montefiore's program to receive a 50% upfront discount and an additional 25% reimbursement upon meeting attendance goals. Weekly meetings are held at Moses, Einstein, Wakefield, Yonkers and Fordham campuses. For more information, call 866.882.2226 or go to [wellness.weightwatchers.com](http://wellness.weightwatchers.com) (Employer ID: 65022/ Employer Password: WW65022).



# FOR YOUR BENEFIT

< [www.MyMonteBenefits.com](http://www.MyMonteBenefits.com)

**[www.MyMonteBenefits.com](http://www.MyMonteBenefits.com)** gives you and your family members easy, one-stop access to everything you need to know about your Montefiore Benefits Program.

- **Spotlight On** – Check here often for useful articles, important notices and the latest information about Montefiore's Benefits Program including Annual Enrollment materials.
- **Resource Center** – You'll find Contact Information, Forms, Resources and Legal Notices (print versions are available upon request).
- **For Your Benefit**
  - *Montefiore's Benefits Program* – Learn about your options for Healthcare coverage, Flexible Spending Accounts, Life, Accident & Disability Insurance and saving for your future financial security.
  - *Voluntary Benefits* – Direct access to Employee Discounts, Individual Insurance Policies and Special Promotions. You may enroll at any time during the year.
  - *Eligibility & Enrollment* – Find out who is eligible and how to enroll in Montefiore's Benefits Program.
  - *Life Events* – Learn how changes in your marital and family status affect your benefits.
- **Retirement Center** – Essential information if you are thinking of retiring.

## Montefiore Benefits Program >

Montefiore's Benefits Program covers many different areas, which can be tailored to best fit your needs, forming a comprehensive benefits package.

Before you enroll in Montefiore's Benefits Program, it is important to familiarize yourself with your benefit options. Be sure to register for the Benefits Orientation webinar on **[www.MyMonteBenefits.com](http://www.MyMonteBenefits.com)**.

- Select "IF YOU WORK FOR: Montefiore Medical Center – Enter Here".
- Click on the Benefits Orientation photo.
- Under the NYSNA RN section, everything you need to know as a new plan participant is available to view and/or print, including a Rate Sheet and Medical Comparison.
- Click on the NYSNA RN Benefits Orientation "Register Here" link.
- Once you register you will be emailed a link to the Benefits Webinar.



# ELIGIBILITY & ENROLLMENT



You are eligible to enroll in the Montefiore Registered Nurses Benefits Program if you are employed by Montefiore Medical Center in an eligible position covered by a collective bargaining agreement with the New York State Nurses Association (NYSNA) and are a regular or temporary nurse and work at least 50% of a full-time schedule.

Your family members are also eligible for coverage. Eligible family members include your spouse and children (including stepchildren, legally adopted children, and children for whom you are legal guardian) whom you can cover through December 31 of the year they reach age 26.

## Enrollment

When you first begin at Montefiore and each year thereafter during the Fall Annual Benefits Election Period, you have the opportunity to elect your benefit options.

You enroll online at Montefiore's Enrollment Website – [www.montebenefits.com](http://www.montebenefits.com) – or call the Benefits Enrollment Call Center at 888.860.6166 Monday through Friday between 8am and 8pm EST. You'll speak to an enrollment specialist who will help you enroll.

If you have any questions:

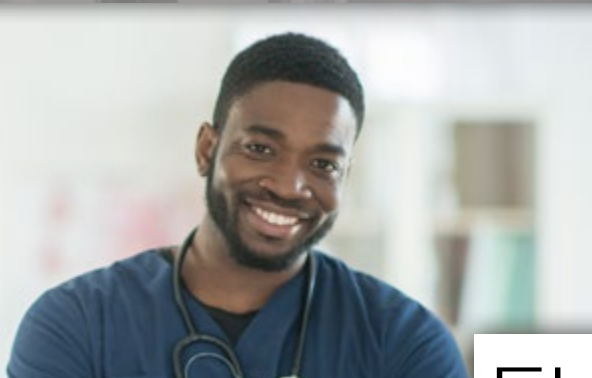
- About the enrollment process or the Enrollment Website, you can use the online Chat feature for assistance (Monday through Friday between 8am and 8pm EST). Just click on the Chat icon on the top right toolbar after you log in.
- Regarding your benefits, contact the HR-Benefits Office at 914.349.8531 or at [montebenefits@montefiore.org](mailto:montebenefits@montefiore.org).

## Enrolling a Family Member



To enroll a family member, you must provide proof of that individual's family status with a copy of the following documentation:

- Marriage License or the first page of your most recent tax return (1040 form).
- Birth Certificate, Affidavit of Dependency, final Adoption Decree or Court Order.
- Please send the documents via email, fax or mail to:
- Email: [mmcdepverify@winstonbenefits.com](mailto:mmcdepverify@winstonbenefits.com)
- Fax: **732.903.1166**
- Mail: **Winston Financial Services**  
Montefiore Dependent Audit  
PO Box 430,  
Manasquan, NJ 08736



# ELIGIBILITY & ENROLLMENT

## < Verify Your Personal Information

If you need to make any changes to your personal information, please email the HR-Benefits Office at [montebenefits@montefiore.org](mailto:montebenefits@montefiore.org).

- You are required to enter a Primary Contact name and telephone number. It is important for Montefiore to know who to contact on your behalf in the event of an emergency.
- Enter your family member information. You must include each dependent's name, date of birth and Social Security Number.
- List your beneficiary designation(s) information for life insurance coverage. Be sure you have each beneficiary's name, date of birth and Social Security Number.

## Select Your Benefits

- Enroll family members for healthcare coverage.
- You must make a Healthcare and/or Dependent Care Flexible Spending Account election each year if you want either or both of these accounts.
- Designate a beneficiary for your Life and AD&D Insurance.

## Complete Your Enrollment >

After you have completed your "To Do" list, select "Complete Enrollment" to review your elections. You can:

- Return to the benefits selection process and make changes, as long as the Election Period is open.
- Select "Exit Enrollment" to complete the selection process and receive a confirmation number. A benefits summary displays your confirmation number.

***The benefits selection process is not complete until you receive a confirmation number.***

## If You Don't Enroll

If you don't enroll within 30 days after you become eligible, you will default to the following coverages and will not be able to make any changes during the year until the next Annual Benefits Election Period, unless you have a qualified change in status:

- Registered Nurses Health Plan – medical coverage for yourself only
- Registered Nurses Dental Benefits – dental coverage for yourself only
- Basic Non-Contributory Life Insurance
- Business Travel Accident (BTA) and Accidental Death and Dismemberment (AD&D) Insurance.

You will not have coverage for any family members.



# HEALTHCARE

## < Medical

Your Medical benefits pay for a variety of medical services and supplies in and out of the hospital. As an eligible registered nurse, you can choose Montefiore's Registered Nurses Health Plan, or you can elect no coverage. The Registered Nurses Health Plan is designed to encourage you to make use of Montefiore providers and facilities. Of course, you're free to use any physician or facility you choose.

## Care Guidance

Montefiore also offers a confidential, personal health management program that provides health and lifestyle support to associates and their family members who are covered by Montefiore's medical plans. It's entirely voluntary, completely confidential and totally free! For more information, call 855.MMC.WELL (855.662.9355) or email [mmccareguidance@montefiore.org](mailto:mmccareguidance@montefiore.org).

## Preferred Provider Networks >

Montefiore has contracted with Empire for access to its Empire Indemnity Network of physicians, hospitals and other healthcare providers. You can visit any physician in any specialty without a referral. Services received through Empire's Indemnity Network are discounted but adhere to the cost-sharing percentages for in-network and out-of-network care established by the Plan.

## Cost

If you are a regular full-time RN, Montefiore pays the full cost of medical coverage for you and your eligible family members. Eligible part-time nurses are required to contribute toward the cost of coverage on a pro rata basis based on the number of hours worked.

### IF USE THIS NETWORK, THE PLAN PAYS 100% OF THE SERVICES AND SUPPLIES PROVIDED BY:

Physicians and Therapists	<ul style="list-style-type: none"><li>• A Montefiore Medical PCP at a medical group facility</li><li>• A salaried Montefiore specialist at a Montefiore facility</li></ul>
Hospitals and Other Facilities	Moses, Weiler, Wakefield, Westchester Square, The Children's Hospital at Montefiore, Montefiore Mount Vernon Hospital, Montefiore New Rochelle Hospital, White Plains Hospital, Burke Rehabilitation Hospital, Montefiore Ambulatory Surgical Facilities, Montefiore Imaging Center, Department of Radiology, Advanced Endoscopy Center and NY GI Center
Laboratories	Quest Laboratories, LabCorp and all Montefiore laboratories

**Note:** If you do not enroll within 30 days of the date you first become eligible, you will automatically be enrolled in Montefiore Medical Center Health Plan for Registered Nurses medical coverage for **yourself only**.

# HEALTHCARE

## YOUR COST IF YOU USE:

	RN MONTEFIORE PROVIDER NETWORK	EMPIRE INDEMINITY NETWORK	OUT-OF-NETWORK
<b>Financial</b>			
Individual/Family Deductible	None	\$50/\$150	Not covered
Individual/Family Out-of-pocket Maximum (Deductible + Copayment + Coinsurance)	\$5,600/\$11,200	\$5,600/\$11,200	Not covered
Inpatient Care • Illness or Injury • Mental Health/Substance Abuse Care • Physical/Occupational Therapy or Rehab	\$0	\$0	\$0
High-Tech Radiology Services (including diagnostic MRI, MRA, CAT Scan, PET, Nuclear Cardiology)	\$0	\$0	\$0
Outpatient Surgery	\$0	\$0	\$0
Hospice – 210 days	\$0	\$0	\$0
Skilled Nursing Facility – 120 days	\$0	\$0	\$0
<b>Emergency Room Care</b>			
• Bona Fide Emergency	\$0	\$0	\$0
• Other than Bona Fide Emergency	\$0	\$0	\$0
• Urgent Care Facility	\$0	20% <sup>1</sup> coinsurance after deductible	20% <sup>2</sup> coinsurance after deductible
Preventive Care – Routine Physical Exam with PCP including OB/GYN; Routine Child Exam/Immunizations; Routine Mammography	\$0	\$0	You may be balance billed for amounts in excess of the in-network reimbursement
Outpatient Diagnostic and Laboratory Tests, X-rays, bone density, blood, urine, etc.	\$0	20% <sup>1</sup> coinsurance after deductible	20% <sup>2</sup> coinsurance after deductible
<b>Physician Services (office visits)</b>			
• Primary Care Physician including OB/GYN and Mental Health/Substance Abuse Care	\$0	20% <sup>1</sup> coinsurance after deductible	20% <sup>2</sup> coinsurance after deductible
• Specialists	\$0	\$50 copay/visit	
• Chiropractic Care – 10 visits	\$0	20% <sup>1</sup> coinsurance after deductible	20% <sup>2</sup> coinsurance after deductible
• Surgery	\$0	\$0 up to \$2,000 then 20% <sup>1</sup> coinsurance after deductible	\$0 up to \$2,000 then 20% <sup>2</sup> coinsurance after deductible
Home Health Care – 200 visits	\$0	\$0	\$0
Maternity	\$0	\$0 up to \$2,000 then 20% <sup>1</sup> coinsurance after deductible	\$0 up to \$2,000 then 20% <sup>2</sup> coinsurance after deductible
Allergy Testing and Treatment	\$0	20% <sup>1</sup> coinsurance after deductible	20% <sup>2</sup> coinsurance after deductible
Physical, Occupational and Speech Therapy	\$0	20% <sup>1</sup> coinsurance after deductible; 20% <sup>1</sup> coinsurance for physical therapy	20% <sup>2</sup> coinsurance after deductible; 20% <sup>2</sup> coinsurance for physical therapy

<sup>1</sup> Percentage is applied to covered charges which are based on the rate paid to like-kind Empire in-network facilities if the facility is within the Empire area (i.e. the New York metropolitan area including NJ and CT) or the facility's actual charge if it is outside of the Empire area.

<sup>2</sup> Reasonable and Customary charges are based on 330% of Medicare's National Provider Rate. Empire establishes its payment schedule for out of network claims base on the 70<sup>th</sup> percentile of these charges. The Plan benefit is then determined by applying the cost-sharing percentage (80%) to this amount; you are responsible for paying the balance of the bill to the provider.

<sup>3</sup> Pre-certification will ensure that services are medically necessary and provided in an appropriate treatment setting.



# HEALTHCARE

## Prescription Drug Benefits

Prescription drug benefits are included in your medical coverage.

IF YOU USE:	GENERIC	PREFERRED (FORMULARY)	NON-PREFERRED (NON-FORMULARY)
<b>Montefiore Outpatient Pharmacies</b>			
◦ Montefiore Pharmacy Formulary Drugs (up to 90-day supply for each prescription)	\$0	\$0	\$0
<b>Express Scripts</b>			
• Participating Retail pharmacy <sup>1</sup> (up to a 30-day supply for each prescription)	\$7 copay	\$10 copay	\$20 copay
• Home Delivery Pharmacy Service (up to a 90-day supply for each prescription)	\$7 copay	\$10 copay	\$20 copay

<sup>1</sup> If you use a non-participating pharmacy in an area where there is a participating pharmacy available, your reimbursement will be 75% of the R&C cost of the prescription.

## Prescription Drug Out-of-pocket Maximum

Your share of expenses for prescriptions obtained from Montefiore outpatient pharmacies, Express Scripts participating retail pharmacies, home delivery pharmacy service or out-of-network pharmacies is limited to \$1,250 for any one covered person (\$2,500 for a family) in a calendar year. Once that maximum is reached, the Plan pays 100% of any remaining prescription drug expenses for that individual for the rest of the calendar year.

If you purchase a brand name medication (preferred and non-preferred) when a generic equivalent is available, you are responsible for the retail or mail order generic copayment plus the difference in cost between the generic and the brand name medication. The difference in cost between generic and the brand name medications is not included in the out-of-pocket maximum and is not eligible for 100% reimbursement after the out-of-pocket maximum has been met.



# HEALTHCARE



## Dental

You can waive coverage or select one of the following two options:

- Cigna Dental Health Maintenance Organization (DHMO) — Under the DHMO, if you use a network primary care dentist, you make copayments only for specified covered services. You have no deductibles to pay, no claim forms to fill out and you don't have to wait to be reimbursed.
- Montefiore's Registered Nurses Dental Plan — administered by Cigna. You are free to use any dentist you choose including the Cigna Dental Network and Montefiore's Department of Dentistry.

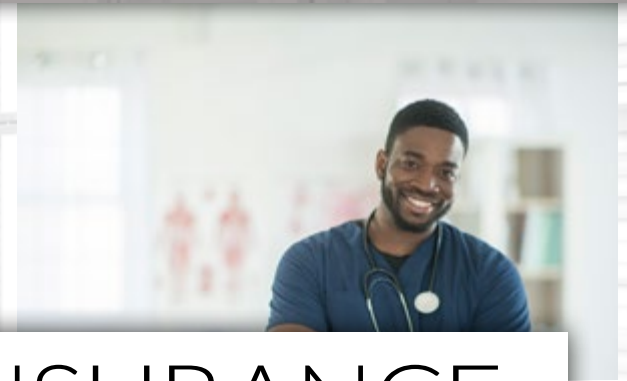
If you are a regular full-time RN, Montefiore pays the full cost of the Cigna DHMO or Montefiore's Registered Nurses Dental Plan for you and your eligible family members. Eligible part-time nurses are required to contribute toward the cost of coverage on a pro rata basis based on the number of hours worked.

**Note:** If you do not enroll within 30 days of the date you first become eligible, you will automatically be enrolled in Montefiore Medical Center Dental Benefits for Registered Nurses dental coverage for **yourself only**.



	DHMO (IN-NETWORK ONLY)	REGISTERED NURSES DENTAL PLAN
Dentists	Use DHMO dentist	Use any dentist
Annual Deductible (for each covered person)	None	\$25 (for all services combined)
Annual Maximum Benefits (for each covered person)	None	\$1,300
Preventive & Diagnostic Services	\$0	20% <sup>1</sup> coinsurance after deductible
Basic Services	\$0	20% <sup>1</sup> coinsurance after deductible
Major Services	30% <sup>1</sup> coinsurance	50% <sup>1</sup> coinsurance after deductible
Orthodontics	50% <sup>1</sup> coinsurance	20% <sup>1</sup> coinsurance after deductible
Lifetime Orthodontic Maximum	None	\$1,500

<sup>1</sup> In-network reimbursement levels are based on Contracted Fees. Out of network reimbursement levels are based on the Cigna Fee Schedule. You may be balance billed for the difference between billed charges and the Cigna Fee Schedule.



# FSA/BTA INSURANCE

## < Flexible Spending Accounts

You can establish a Flexible Spending Account (FSA) to pay out-of-pocket healthcare and/or dependent care expenses for you and your family members with dollars that are never taxed. Your contributions are deducted from each bi-weekly paycheck before taxes are calculated and withheld, lowering your taxable income.

- Use the Healthcare Account to pay out-of-pocket healthcare expenses for you and anyone you claim as a dependent on your federal income tax return – as well as children to age 26, regardless of whether they are dependent upon you – and whether or not they are enrolled in Montefiore's medical and/or dental plans. You may contribute up to \$2,000 each year to this account.
- Use the Dependent Care Account to pay day care related expenses for children under age 13 and/or an incapacitated adult you claim as a dependent on your federal income tax return. The care must be necessary so that you (and your spouse if you are married) can work. You may contribute up to \$5,000 each year to this account.

## Business Travel Accident (BTA) Insurance >

In addition to your Life and Accident Insurance, this plan pays benefits in case of your death or dismemberment as the result of an accident while traveling on Montefiore business. Montefiore provides BTA Insurance equal to four times your annual base salary (minimum benefit \$100,000/maximum benefit \$1,000,000) at no cost to you.



# DISABILITY, LIFE & ACCIDENT INSURANCE

## < Disability

Disability benefits provide you with partial or full pay if you are ill or injured and unable to work. Benefits are provided under the following programs: Short Term Disability (includes Paid Sick Leave, New York State Disability, and Supplementary Sick Pay), Intermediate Term Disability, and Basic Long Term Disability (LTD). You have the option of purchasing additional LTD coverage.

## Life & Accident Insurance

Life Insurance pays a benefit to your beneficiary if you die while coverage is in effect. The benefit provides protection all during your active career with Montefiore, as long as you remain eligible.

- **Basic Non-contributory Life Insurance** – Montefiore provides Basic Non-contributory Life Insurance based on your annual salary (maximum coverage of \$60,000) – at no cost to you.
- **Additional Contributory Life Insurance** – You can elect Additional Contributory Life Insurance of 25%, 50%, 75%, or 100% of your Basic Non-contributory Life Insurance. You pay the cost of any additional contributory coverage based on the amount of coverage you choose and your age.

FOR	BENEFITS BEGIN	PLAN BENEFITS EQUAL
<b>Short Term Disability</b>		
• <b>Paid Sick Leave</b>	On your first day of absence	100% of your base salary. You accrue 7½ hours for each calendar month worked (900 hours maximum)
• <b>New York State Disability</b>	On the 8 <sup>th</sup> calendar day of absence	50% of base salary; maximum benefit \$170/week (26-week maximum in 52-week period)
• <b>Supplementary Sick Pay</b>	After you have completed 90 continuous days at Montefiore and after your Paid Sick Leave is exhausted, while you receive New York State Disability	Maximum combined benefit \$280/week (\$110 plus \$170 NY State Statutory Disability benefits) (26-week maximum)
<b>Intermediate Term Disability</b>	After 180 days when short term disability benefits stop	Maximum benefit \$170/week (26-week maximum)
<b>Long Term Disability</b>	After 365 days of disability (when intermediate benefits stop)	50% of predisability earnings (maximum benefit \$430/month)

Accidental Death & Dismemberment (AD&D) Insurance pays full benefits in the event of your death; partial benefits if you lose hearing, sight or limb as the result of an accident. Montefiore automatically provides \$60,000 of AD&D Insurance to you.



# PAID TIME OFF/TUITION/ SCHOLARSHIP



## Paid Time Off

Your Paid time off Benefits include:

- Vacation: 20 days per year (25 days after 5 years of employment)
- Holidays: 8 Hospital; 4 Personal
- Probationary Period: Regular full time RN is 4 months. Regular part-time RN is 6 months
- Weekends: 24 **complete** weekends per year.
- Sick Leave: 12 days. Paid Sick Leave accruals are pro-rated for part-time RNs, based on the percentage of the full-time schedule worked.

## Tuition Reimbursement



Montefiore reimburse 100% of your tuition, up to 18 credits each academic year (September 1 through August 31) for job-related courses leading to an undergraduate or graduate degree at an accredited institution.

You are eligible for the Tuition Reimbursement Program if you are a regular full-time RN or a regular part-time RN working at least 50% of a full-time schedule. Part-time RNs are eligible to receive a pro-rated benefit.

## Scholarship Program

The Montefiore Scholarship Program was established to provide incentive and opportunity for the children of Montefiore associates to undertake a college education. Full-time regular associates (employed by Montefiore for at least one year prior to application) with children enrolling in the upcoming fall semester at accredited two-or four-year colleges, are invited to apply for a scholarship under the Montefiore Scholarship Program. Scholarships are awarded based on demonstrated financial need. Applications must be submitted by July 1, in advance of the fall semester.



# FINANCIAL SECURITY



Montefiore makes contributions to the NYSNA Pension Plan on your behalf in accordance with the terms of the Collective Bargaining Agreement.

## Voluntary Tax Deferred Annuity 403(b) Plan

### Pre-tax Contributions

Your pre-tax contributions are deducted from your paycheck and accumulate earnings on a tax-deferred basis. Qualified distributions of your contributions and earnings are taxable at the time of withdrawal.

### Annual Increase Program (AIP)

The Annual Increase Program allows you to increase your contributions automatically each year. It's an easy way to help keep yourself on track, as you get closer to retirement. Choose the amount and date for your contributions to increase by the amount you elected.

### Roth Elective Deferral Post-tax Option

If you participate in the Voluntary Tax Deferred Annuity 403(b) Plan you may also make after-tax (Roth Elective Deferral) contributions to the plan. An after-tax contribution means that the contribution is taken out of your pay after taxes have been withheld. Qualified distributions of Roth after-tax contributions plus any earnings on those contributions will be tax-free.

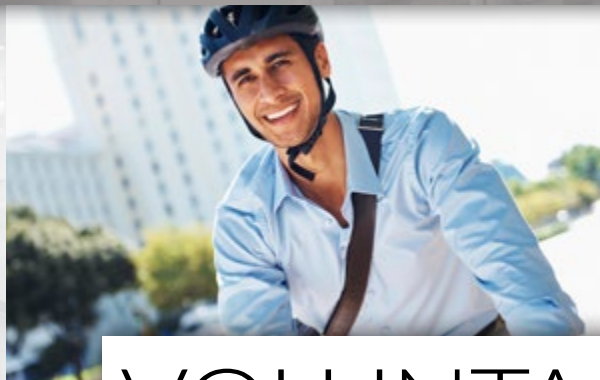
### Maximum Contributions

You may simultaneously make both pre-tax elective deferral contributions and Roth after-tax elective deferral contributions to the Voluntary Tax Deferred Annuity 403(b) Plan. However, the combined maximum elective deferral contribution cannot exceed the annual Internal Revenue Service maximum. For 2018, you can save up to a maximum of \$18,500. If you are age 50 or older in 2018, you can make an additional catch-up contribution of \$6,000.

Log on to NetBenefits at [www.netbenefits.com/atwork](http://www.netbenefits.com/atwork) or call the Fidelity Retirement Service Center at **1-800-343-0860** to:

- Set up your username and password to access your account.
- Enter your beneficiary information.
- Add your preferred email address and elect eDelivery.
- Change your contribution amount, and/or change your future contribution investment elections.
- Review your account balance.
- Move money between investments within your account.
- Go mobile. Download the NetBenefits mobile app.





# VOLUNTARY BENEFITS

Montefiore's Voluntary Benefits present a variety of products and services for you and your family. Some offer group discounts and the convenience of payroll deductions. You have direct access and control of your benefits and can enroll at any time during the year.

## Commuter Benefits Program

Whether you use mass transit, drive or a combination of both, you can save money just about any way you commute to work.

Through the Commuter Benefits Program you can qualify for significant tax advantages when you pay your mass transit and parking expenses through pre-tax payroll deductions. Your contributions are automatically deducted from your paycheck before taxes are calculated and withheld. This lowers your taxable income, so you save money on taxes!

It's convenient and easy to use with online ordering and home delivery plus direct payment – you don't have to wait for reimbursement. For more information contact WageWorks at **877.924.3967** or [www.wageworks.com](http://www.wageworks.com).

### 511NY Rideshare

511NY Rideshare is a no cost Ridematching, Traveler Services and Guaranteed Ride Program. You create a profile and find travelers who have similar travel routes and patterns. [511nyrideshare.org](http://511nyrideshare.org).

## Employee Discounts

- Corporate Offers – Save up to 70% on Broadway tickets. [www.CorporateOffers.com](http://www.CorporateOffers.com) **212.203.1818**
- Health Club Discounts – Montefiore has arrangements with Falk Recreation Center/Friedman Athletic Center, Mosholu Montefiore Community Center's Fitness Center, Crunch, Equinox and New York Sports Club.
- PerksConnect – Discounts on products and services from nationally recognized merchants as well as participating local businesses. There are no fees to register and you pay nothing to use the card. [montefiore.perksconnection.com](http://montefiore.perksconnection.com) **877.253.7100** Code: montefioremc
- Pet Insurance – Nationwide Pet Insurance offers a choice of plans with different levels of coverage. Monthly premiums vary based on the type of plan you elect and the breed, age, and location of your cat or dog. There are also plans for avian and exotic animals. [www.petsnationwide.com](http://www.petsnationwide.com) **877.738.7874**
- Plum Benefits – Special offers on tickets for sporting events, theme parks, Broadway and more. [www.plumbenefits.com/signup](http://www.plumbenefits.com/signup) **212.660.1888** Code: ac1025828
- Wireless Discounts
  - Sprint – [www.sprint.com/montefiore](http://www.sprint.com/montefiore) Code: HCMDA\_MMC\_ZZZ
  - Verizon Connections – [www.verizon.com/connections](http://www.verizon.com/connections)
  - T-Mobile – Advantage Direct 866.464.8662 Code 12425TMOFAV



# VOLUNTARY BENEFITS

## < Special Promotions

- Automobile and Homeowners Insurance offered through:
  - MetLife Auto & Home® – [www.metlife.com](http://www.metlife.com) 800.438.6388
  - Travelers – [www.travelers.com](http://www.travelers.com) 888.695.4640
- Lasik Surgery – Montefiore Laser and Eye Care Center at Montefiore Medical Specialists of Westchester offers LASIK Surgery discounts of 20% off the regular charge for you and your family members. **718.920.2020**
- Municipal Credit Union – Offers a full range of financial services. [www.nymcu.org](http://www.nymcu.org) **212.693.4900**
- Purchasing Power – Purchase new, brand-name computers, electronics and home appliances through payroll deductions. Shop Purchasing Power's secure website and enjoy the convenience of home delivery direct from the manufacturer. [www.Montefiore.PurchasingPower.com](http://www.Montefiore.PurchasingPower.com) **800.537.3134**

## Voluntary Insurance >

You can purchase individual insurance policies offered at group rates.

- Voluntary Insurance Program (VIP) [www.mymmcbenefits.com](http://www.mymmcbenefits.com) **866.795.0355**
  - Critical Illness Insurance
  - Personal Accident Insurance
  - Universal Life Insurance
  - Whole Life Insurance

This overview provides only highlights of the Montefiore Registered Nurses Benefits & Wellness Program in effect on January 1, 2018 and does not attempt to cover all details. The actual provisions of the plans are governed by the legal documents for each. If there is a discrepancy between the information presented here and the legal documents, the legal documents will govern.

Montefiore expects and intends to continue the plans indefinitely, but reserves the right to change, modify or terminate them, in whole or in part, at any time and for any reason.



# LEGAL NOTICES



The following are summaries of legal notices regarding your rights and procedures to protect those rights. The actual notices are available in the Montefiore Benefits Program Summary Plan Description or online at [www.MyMonteBenefits.com](http://www.MyMonteBenefits.com).

## **Children's Health Insurance Program (CHIP)**

If you or your children are eligible for Medicaid or CHIP and you're eligible for health coverage from your employer, your state may have a premium assistance program that can help pay for coverage, using funds from its Medicaid or CHIP programs.

## **Claiming Healthcare Benefits**

Federal law requires your healthcare coverage to provide a process for filing claims for services and supplies that are urgent in nature in addition to procedures for post service claims.

## **Consolidated Omnibus Budget Reconciliation Act (COBRA)**

The Consolidated Omnibus Budget Reconciliation Act (COBRA) gives workers and their families who lose their health benefits the right to choose to continue their group health benefits for limited periods of time under certain circumstances.

## **Family and Medical Leave Act (FMLA)**

FMLA provides up to 12 work weeks of unpaid leave for certain family and medical reasons. If you utilize FMLA leave, you can elect to continue your health coverage provided you pay the required premium. At the end of the leave, you generally have the right to return to the same job or an equivalent position.

## **New York City's Earned Safe and Sick Time Act (ESSTA)**

ESSTA provides employees who work in New York City the right to use safe and sick leave for the care and treatment of themselves or a family member and to seek legal and social services assistance or take other safety measures if the employee or a family member may be the victim of any act or threat of domestic violence or unwanted sexual contact, stalking, or human trafficking.

## **NY Paid Family Leave (PFL)**

New York Paid Family Leave provides job security and paid time off from work for a specified period of time to care for a new child, a seriously ill family member or if a family member is called to active military service.

## **Genetic Information Nondiscrimination Act (GINA)**

GINA prohibits employers, employment agencies, and labor unions from discriminating against employees based on genetic information. It also prohibits insurers from charging higher premiums based on genetic information or from using genetic information in underwriting decisions.

## **Notice of Privacy Practice**

These privacy rules set limits on how health plans, pharmacies, hospitals, clinics, nursing homes and other direct-care providers use individually identifiable health information. It is important that you understand your rights to privacy and the protection of information related to your health. It is also important that you safeguard the privacy of our patients' healthcare information.





# LEGAL NOTICES

## HIPAA Special Enrollment Rights

You may request a special enrollment in Montefiore's healthcare coverage under the following circumstances:

- Within 30 days of the date:
  - You or a family member loses other group health plan coverage (such as a spouse's plan)
  - You acquire a new family member through marriage, birth, adoption or legal guardianship
- Within 60 days of the date you or a family member:
  - Is no longer eligible for coverage under the State's Children's Health Insurance Program (CHIP) or Medicaid
  - Becomes eligible for premium assistance under the State's Children's Health Insurance Program (CHIP) or Medicaid.

## Marketplace Notice

An important provision of The Patient Protection and Affordable Care Act (PPACA) is the establishment of health insurance marketplaces. This notice provides some basic information about the Marketplace and employment-based health coverage offered by Montefiore-sponsored group health plans.

## Medicare Part D Notice

If you and/or your family members are Medicare-eligible, federal law offers more choices for prescription drug coverage.

## Newborns' and Mothers' Health Protection Act (Newborns' Act)

The Newborns' and Mothers Health Protection Act requires group health plans that offer maternity coverage to pay for at least a 48-hour hospital stay following childbirth (96-hour hospital stay in the case of Cesarean section).

## Non-Discrimination Notice

Montefiore's Benefits Plan complies with applicable Federal civil rights laws. The Plan does not exclude people or treat them differently because of race, color, national origin, religion, disability, sexual orientation, gender identity or expression, physical appearance or age.

## Uniform Services Employment and Re-Employment Rights Act of 1994 (USERRA)

USERRA protects the job rights of individuals who voluntarily or involuntarily leave employment positions to undertake military service or certain types of service in the National Disaster Medical System. USERRA also prohibits employers from discriminating against past and present members of the uniformed services, and applicants to the uniformed services.

## Women's Health and Cancer Rights Act (WHCRA)

The Women's Health and Cancer Rights Act (WHCRA) requires group health plans and health insurance issuers, which provide coverage for medical and surgical benefits with respect to mastectomies, to also cover certain post-mastectomy benefits. These benefits include reconstructive surgery and the treatment of complications.