FOR YOUR BENEFIT

**ELIGIBILITY & ENROLLMENT** 

**HEALTHCARE** 

- MEDICAL
- PRESCRIPTION DRUGS
- DENTAL

FSA/BTA INSURANCE/PAID TIME OFF

**DISABILITY/LIFE & ACCIDENT INSURANCE** 

FINANCIAL SECURITY

**VOLUNTARY BENEFITS** 

**REGULATORY NOTICES** 



# 2019 BENEFITS SUMMARY REGISTERED NURSES (NYSNA)

Corporate Human Resources Division HR Benefits Office

Montefiore Medical Center 111 East 210<sup>th</sup> Street Bronx, NY 10467-2490

montebenefits@montefiore.org www.mymontebenefits.com







### **FOR YOUR BENEFIT**

### www.MyMonteBenefits.com

<u>www.MyMonteBenefits.com</u> gives you and your family members easy, one-stop access to everything you need to know about your Montefiore Benefits Program.

- **Spotlight On** Check here often for useful articles, important notices and the latest information about Montefiore's Benefits Program including Annual Enrollment materials.
- **Resource Center** You'll find Contact Information, Forms, Resources and Regulatory Notices (print versions are available upon request).
- For Your Benefit
- Montefiore's Benefits Program Learn about your options for Healthcare coverage, Flexible Spending Accounts, Life, Accident & Disability Insurance and saving for your future financial security.
- Voluntary Benefits Direct access to Employee Discounts, Individual Insurance Policies and Special Promotions. You may enroll at any time during the year.
- Eligibility & Enrollment Find out who is eligible and how to enroll in Montefiore's Benefits Program.
- Life Events Learn how changes in your marital and family status affect your benefits.
- Retirement Center Essential information if you are thinking of retiring.

### Montefiore Benefits Program

Montefiore's Benefits Program covers many different areas, which can be tailored to best fit your needs, forming a comprehensive benefits package.

Before you enroll in Montefiore's Benefits Program, it is important to familiarize yourself with your benefit options. Be sure to register for the Benefits Orientation webinar on **www.MyMonteBenefits.com**.

- Select "IF YOU WORK FOR: Montefiore Mount Vernon Hospital, Montefiore New Rochelle Hospital or Schaffer Extended Care Center Enter Here".
- Click on the Benefits Orientation photo.
- Under the NYSNA RN section, everything you need to know as a new plan participant is available to view and/or print, including a Rate Sheet and Medical Comparison.
- Click on the NYSNA RN Benefits Orientation "Register Here" link.
- Once you register you will be emailed a link to the Benefits Webinar.



## **ELIGIBILITY & ENROLLMENT**

You are eligible to enroll in the Montefiore Registered Nurses Benefits Program if you are in an eligible position covered by a collective bargaining agreement with the New York State Nurses Association (NYSNA), a regular or temporary registered nurse of Montefiore Mount Vernon Hospital, Montefiore New Rochelle Hospital, or Schaffer Extended Care Center and work at least 50% of a full-time schedule.

Your family members are also eligible for coverage. Eligible family members include your spouse and children (including stepchildren, legally adopted children, and children for whom you are legal guardian) whom you can cover through December 31 of the year they reach age 26.

### Enrollment

When you first begin at Montefiore and each year thereafter during the Fall Annual Benefits Election Period, you have the opportunity to elect your benefit options.

You enroll online at Montefiore's Enrollment Website – <a href="www.montebenefits.com">www.montebenefits.com</a> – or call the Benefits Enrollment Call Center at 888.860.6166 Monday through Friday between 8am and 8pm EST. You'll speak to an enrollment specialist who will help you enroll.

If you have any questions:

- About the enrollment process or the Enrollment Website, you can use the online Chat feature for assistance (Monday through Friday between 8am and 8pm EST).
   Just click on the Chat icon on the top, right toolbar after you log in.
- Regarding your benefits, contact the HR Benefits Office at 914.349.8531 or at **montebenefits@montefiore.org**.

### Enrolling a Family Member

To enroll a family member, you must provide proof of that individual's family status with a copy of the following documentation:

- Marriage License or the first page of your most recent tax return (1040 form).
- Birth Certificate, Affidavit of Dependency, final Adoption Decree or Court Order.

Please send the documents via email, fax or mail to:

- Email: mmcdepverify@winstonbenefits.com
- Fax: **732.903.1166**
- Mail: Winston Financial Services
   Montefiore Dependent Audit
   PO Box 430
   Manasguan, NJ 08736



## **ELIGIBILITY & ENROLLMENT**

### Verify Your Personal Information

If you need to make any changes to your personal information, please email the HR Benefits Office at **montebenefits@montefiore.org**.

- You are required to enter a Primary Contact name and telephone number. It
  is important for Montefiore to know who to contact on your behalf in the event
  of an emergency.
- Enter your family member information. You must include each dependent's name, date of birth and Social Security Number.
- List your beneficiary designation(s) information for life insurance coverage. Be sure you have each beneficiary's name, date of birth and Social Security Number.

### Select Your Benefits

- Enroll family members for healthcare coverage.
- You must make a Healthcare and/or Dependent Care Flexible Spending Account election each year if you want either or both of these accounts.
- Designate a beneficiary for your Life and AD&D Insurance.

### Complete Your Enrollment

After you have completed your "To Do" list, select "Complete Enrollment" to review your elections. You can:

- Return to the benefits selection process and make changes, as long as the Election Period is open.
- Select "Exit Enrollment" to complete the selection process and receive a confirmation number. A benefits summary displays your confirmation number.

The benefits selection process is not complete until you receive a confirmation number.

### If You Don't Enroll

If you don't enroll within 30 days after you become eligible, you will default to the following coverages and will not be able to make any changes during the year until the next Annual Benefits Election Period, unless you have a qualified change in status:

- Registered Nurses Health Plan medical coverage for yourself only.
- Registered Nurses Dental Benefits- dental coverage for yourself only.
- Basic Non-Contributory Life Insurance.
- Business Travel Accident (BTA) and Accidental Death and Dismemberment (AD&D) Insurance.

You will not have coverage for any family members.



### **HEALTHCARE**

#### Medical

You Medical benefits pay for a variety of medical services and supplies in and out of the hospital. As an eligible registered nurse, you can choose Montefiore's Registered Nurses Health Plan, or you can elect no coverage. The Registered Nurses Health Plan is designed to encourage you to make use of the Montefiore providers and facilities. Of course, you're free to use any physician or facility you choose.

#### Care Guidance

Montefiore also offers a confidential, personal health management program that provides health and lifestyle support to associates and their family members who are covered by Montefiore's medical plans. It's entirely voluntary, completely confidential and totally free! For more information, call 855.MMC.WELL (855.662.9355) or email mmccareguidance@montefiore.org.

### Preferred Provider Networks

Montefiore has contracted with Empire for access to its Empire Indemnity Network of physicians, hospitals and other healthcare providers. You can visit any physician in any specialty without referral. Services received through Empire's Indemnity Network are discounted but adhere to the cost-sharing percentage for in-network and out-of-network care established by the Plan.

### Healthcare Cost

If you are a regular full-time RN, Montefiore pays the full cost of medical coverage for you and your eligible family members. Eligible part-time nurses are required to contribute \$25/month for single coverage or \$50/month for family coverage.

#### IF YOU USE THIS NETWORK. THE PLAN PAYS 100% OF THE SERVICES AND SUPPLIES PROVIDED BY:

Physicians and Therapists	<ul> <li>A Montefiore Medical PCP at a medical group facility</li> <li>A salaried Montefiore specialist at a Montefiore facility</li> </ul>
Hospitals and Other Facilities	Montefiore Moses Hospital, Jack D. Weiler Hospital (Einstein), Children's Hospital at Montefiore, Montefiore Mt. Vernon Hospital, Montefiore Wakefield Hospital, Montefiore New Rochelle Hospital, Westchester Square, White Plains Hospital, Montefiore Ambulatory Surgical Facilities, Department of Radiology, Montefiore Imaging Center, Advanced Endoscopy Center, Burke Rehabilitation Hospital, and New York GI Center
Laboratories	Quest Laboratories, LabCorp and all Montefiore laboratories

Note: If you do not enroll within 30 days of the date you first become eligible, you will automatically be enrolled in Montefiore Medical Center Health Plan for Registered Nurses medical coverage for yourself only.

## **HEALTHCARE**

#### YOUR COST IF YOU USE:

	YOUR COST IF YOU USE:		
	RN MONTEFIORE PROVIDER NETWORK	EMPIRE INDEMNITY NETWORK	OUT-OF-NETWORK
Financial			
Individual/Family Deductible	None	\$50/\$150	Not covered
Individual/Family Out-of-pocket Maximum (Deductible + Copayment + Coinsurance)	\$5,600/\$11,200	\$5,600/\$11,200	Not covered
Inpatient Care	\$0	\$0	\$0
Illness or Injury     Mental Health/Substance Abuse Care     Physical/Occupational Therapy or Rehab			
High-Tech Radiology Services (including diagnostic MRI, MRA, CAT Scan, PET, Nuclear Cardiology)	\$0	\$0	\$0
Outpatient Surgery	\$0	\$0	\$0
Hospice – 210 days	\$0	\$0	\$0
Skilled Nursing Facility – 120 days	\$0	\$0	\$0
Emergency Room Care			
Bona Fide Emergency	\$0	\$0	\$0
Other than Bona Fide Emergency	\$0	\$0	\$0
Urgent Care Facility	\$0	20%¹ coinsurance after deductible	20%¹ coinsurance after deductible
Preventive Care – Routine Physical Exam with PCP including OB/GYN; Routine Child Exam/Immunizations; Routine Mammography	\$0	\$O	You may be balance billed for amounts in excess of the in-network reimbursement
Outpatient Diagnostic and Laboratory Tests X-rays, Bone Density, Blood, Urine, etc.	\$0	20%¹ coinsurance after deductible	20%¹ coinsurance after deductible
Physician Services (office visits)			
Primary Care Physician including OB/GYN and Mental Health/Substance Abuse Care	\$0	20%¹ coinsurance after deductible	20%¹ coinsurance after deductible
• Specialists	\$0	\$50 copay/visit	Not covered
Chiropractic Care – 10 visits	\$0	20%¹ coinsurance after deductible	20%¹ coinsurance after deductible
• Surgery	\$0	\$0 up to \$2,000 then 20%¹ coinsurance after deductible	\$0 up to \$2,000 then 20%¹ coinsurance after deductible
Home Health Care – 200 visits	\$0	\$0	Not covered
Maternity	\$0	\$0 up to \$2,000 then 20%¹ coinsurance after deductible	\$0 up to \$2,000 then 20%¹ coinsurance after deductible
Allergy Testing and Treatment	\$0	20%¹ coinsurance after deductible	20%¹ coinsurance after deductible
Physical, Occupational and Speech Therapy	\$0	20%¹ coinsurance after deductible; 20%¹ coinsurance for physical therapy	20%¹ coinsurance after deductible; 20%¹ coinsurance for physical therapy

<sup>&</sup>lt;sup>1</sup> If services are billed by a facility, then percentages are applied to covered charges which are based on the rate paid to like-kind Empire in-network facilities if the facility is within the Empire area (i.e., the New York metropolitan area including NJ and CT) or the facility's actual charge if it is outside of the Empire area.

<sup>&</sup>lt;sup>2</sup> Pre-certification will ensure that services are medically necessary and provided in an appropriate treatment setting.



### **HEALTHCARE**

### Prescription Drug Benefits

Prescription drug benefits are included in your medical coverage.

IF YOU USE:	GENERIC	PREFERRED (FORMULARY)	NON-PREFERRED (NON-FORMULARY)	
Montefiore Outpatient Pharmacies				
Montefiore Pharmacy Formulary Drugs (up to a 90-day supply for each prescription)	\$0	\$0	\$0	
Express Scripts				
Participating Retail Pharmacy¹ (up to a 30-day supply for each prescription)	\$7 copay	\$10 copay	\$20 copay	
Home Delivery Pharmacy Service	\$7 copay	\$10 copay	\$20 copay	

<sup>1</sup> If you use a non-participating pharmacy in an area where there is a participating pharmacy available, your reimbursement will be 75% of the R&C cost of the prescription.

### Prescription Drug Out-of-pocket Maximum

Your share of expenses for prescriptions obtained from Montefiore outpatient pharmacies, Express Scripts participating retail pharmacies, home delivery pharmacy service or out-of-network pharmacies is limited to \$1,500 for any one covered person (\$2,500 for a family) in a calendar year. Once that maximum is reached, the Plan pays 100% of any remaining prescription drug expenses for that individual for the rest of the calendar year.

If you purchase a brand name medication (preferred and non-preferred) when a generic equivalent is available, you are responsible for the retail or mail order generic copayment plus the difference in cost between the generic and the brand name medication. The difference in cost between generic and the brand name medications is not included in the out-of-pocket maximum and is not eligible for 100% reimbursement after the out-of-pocket maximum has been met.



## **HEALTHCARE**

### Dental

You can waive coverage or select one of the following two options:

- Cigna Dental Care (DHMO) Under the DHMO, if you use a network primary care dentist, you make copayments only for specified covered services. You have no deductible to pay, no claim forms to fill out and you don't have to wait to be reimbursed.
- Montefiore's Registered Nurses Dental Plan administered by Cigna. You are free to use any dentist you choose including the Cigna Dental Network and Montefiore's Department of Dentistry

**Note:** If you do not enroll within 30 days of the date you first become eligible, you will automatically be enrolled in the Registered Nurses Dental Plan for **yourself only**.

	<b>DHMO</b> (IN-NETWORK ONLY)	REGISTERED NURSES DENTAL PLAN
Dentists	Use DHMO dentist	Use any dentist
Annual Deductible (for each covered person)	None	\$25 (for all services combined)
Annual Maximum Benefits (for each covered person)	None	\$1,300
Preventive & Diagnostic Services	100%	80%¹ coinsurance after deductible
Basic Services	70% coinsurance	80%¹ coinsurance after deductible
Major Services	70% coinsurance	50%¹ coinsurance after deductible
Orthodontics	50% coinsurance	80%¹ coinsurance after deductible
Lifetime Orthodontic Maximum	None	\$1,500

<sup>&</sup>lt;sup>1</sup> In-network reimbursement levels are based on Contracted Fees. Out of network reimbursement levels are based on the Cigna Fee Schedule. You may be balance billed for the difference between billed charges and the Cigna Fee Schedule.



## FSA/BTA INSURANCE/PAID TIME OFF

### Flexible Spending Accounts

You can establish a Flexible Spending Account (FSA) to pay out-of-pocket healthcare and/or dependent care expenses for you and your family members with dollars that are never taxed. Your contributions are deducted from each bi-weekly paycheck before taxes are calculated and withheld, lowering your taxable income.

- Use the Healthcare Account to pay out-of-pocket healthcare expenses for you and anyone you claim as a dependent on your federal income tax return as well as children to age 26, regardless of whether they are dependent upon you and whether or not they are enrolled in Montefiore's medical and/or dental plans. You may contribute up to \$2,000 each year to this account.
- Use the Dependent Care Account to pay day care related expenses for children under age 13 and/or an incapacitated adult you claim as a dependent on your federal income tax return. The care must be necessary so that you (and your spouse if you are married) can work. You may contribute up to \$5,000 each year to this account.

## Business Travel Accident (BTA) Insurance

In addition to your Life and Accident Insurance, this plan pays benefits in case of your death or dismemberment as the result of an accident while traveling on Montefiore business. Montefiore provides BTA Insurance equal to four times your annual base salary (minimum benefit \$100,000 maximum benefit \$1,000,000) at no cost to you.

### Paid Time Off

Your Paid Time Off benefits include:

- Vacation: 20 days (increasing to 25 days after 5 years of employment).
- Personal Days: 4 days.
- Hospital Holidays: 8 days.
- Probationary Period: Regular full time RN is 4 months. Regular part-time RN is 6 months.
- Weekends: 24 **complete** weekends per year.



## **DISABILITY/LIFE & ACCIDENT INSURANCE**

### Disability

Disability benefits provide you with partial or full pay if you are ill or injured and unable to work. Benefits are provided under the following programs: Short Term Disability (includes Paid Sick Leave, New York State Disability, and Supplementary Sick Pay), Intermediate Term Disability, and Basic Long Term Disability (LTD). You have the option of purchasing additional LTD coverage.

### Life & Accident Insurance

Life Insurance pays a benefit to your beneficiary if you die while coverage is in effect. The benefit provides protection all during your active career with Montefiore, as long as you remain eligible.

- Basic Non-contributory Life Insurance Montefiore provides Basic Non-contributory Life Insurance based on your annual salary (maximum \$60,000) at no cost to you.
- Additional Contributory Life Insurance You can elect Additional Contributory Life Insurance of 25%, 50%, 75%, or 100% of your Basic Non-contributory Life Insurance. You pay the cost of any additional contributory coverage based on the amount of coverage you choose and your age.

FOR	BENEFITS BEGIN	PLAN BENEFITS EQUAL	
Short Term Disability			
Paid Sick Leave	On your first day of absence	100% of your base salary. You accrue 7 <sub>1/2</sub> hours for each calendar month worked (900 hours maximum)	
New York State     Disability	On the 8 <sup>th</sup> calendar day of absence	50% of base salary maximum benefit \$170/week (26-week maximum in 52-week period)	
• Supplementary Sick Pay	After you have completed 90 continuous days at Montefiore and after your Paid Sick Leave is exhausted, while you receive New York State Disability	Maximum combined benefit \$280/ week (\$110 plus \$170 NY State Statutory Disability benefits) (26- week maximum)	
Intermediate Term Disability	After 180 days when short term disability benefits stop	Maximum benefit \$170/week (26- week maximum)	
Long Term Disability	After 365 days of disability (when intermediate benefits stop)	50% of predisability earnings (maximum benefit \$430/month)	



### **FINANCIAL SECURITY**

Montefiore makes contributions to the NYSNA Pension Plan on your behalf in accordance with the terms of the Collective Bargaining Agreement.

### Voluntary Tax Deferred Annuity 403(b) Plan

#### Pre-tax Contributions

Your before-tax contributions are deducted from your paycheck and accumulate earnings on a tax-deferred basis. Qualified distributions of your contributions and earnings are taxable at the time of withdrawal.

#### Annual Increase Program (AIP)

The Annual Increase Program allows you to increase your contributions automatically each year. It's an easy way to help keep yourself on track, as you get closer to retirement. Choose the amount and date for your contributions to increase by the amount you elected.

#### Roth Elective Deferral Post-tax Option

If you participate in the Voluntary Tax Deferred Annuity 403(b) Plan you may also make after-tax (Roth Elective Deferral) contributions to the plan. An after-tax contribution means that the contribution is taken out of your pay after taxes have been withheld. Qualified distributions of Roth after-tax contributions plus any earnings on those contributions will be tax-free.

#### **Maximum Contributions**

You may simultaneously make both pre-tax elective deferral contributions and Roth after-tax elective deferral contributions to the Voluntary Tax Deferred Annuity 403(b) Plan. However, the combined maximum elective deferral contribution cannot exceed the annual Internal Revenue Service maximum. For 2019, you can save up to a maximum of \$19,000. If you are 50 or older in 2019, you can make an additional catch-up contribution of \$6.000.

Log on to NetBenefits at **www.netbenefits.com/atwork** or call the Fidelity Retirement Service Center at **800.343.0860** 

- Set up your username and password to access your account.
- Enter your beneficiary information.
- Add your preferred email address and elect eDelivery.
- Change your contribution amount, and/or change your future contribution investment elections.
- Review your account balance.
- Move money between investments within your account.
- Go mobile. Download the NetBenefits mobile app.



## **VOLUNTARY BENEFITS**

Montefiore's Voluntary Benefits present a variety of products and services for you and your family. Some offer group discounts and the convenience of payroll deduction. You have direct access and control of your benefits and can enroll at any time during the year.

### Commuter Benefits Program

Whether you use mass transit, drive or a combination of both, you can save money just about any way you commute to work.

Through the Commuter Benefits Program you can qualify for significant tax advantages when you pay your mass transit and parking expenses through pre-tax payroll deductions. Your contributions are automatically deducted from your paycheck before taxes are calculated and withheld. This lowers your taxable income, so you save money on taxes!

It's convenient and easy to use with online ordering and home delivery plus direct payment – you don't have to wait for reimbursement. For more information contact WageWorks at **877.924.3967** or **www.wageworks.com**.

#### 511NY Rideshare

511NY Rideshare is a no cost Ridematching, Traveler Services and Guaranteed Ride Program. You create a profile and find travelers who have similar travel routes and patterns. **511nyrideshare.org**.

### **Employee Discounts**

- Corporate Offers Save up to 70% on Broadway tickets.
   www.CorporateOffers.com 646.290.6419.
- Health Club Discounts Montefiore has arrangements with Falk Recreation Center/Friedman Athletic Center, Mosholu Montefiore Community Center's Fitness Center, Crunch, Equinox, New York Sports Club and YMCA (located in all boroughs).
- PerksConnect Discounts on products and services from nationally recognized merchants as well as participating local businesses. There are no fees to register and you pay nothing to use the card. <u>montefiore.perksconnection.com</u> 877.253.7100 Code: montefioremc.
- Pet Insurance Nationwide Pet Insurance offers a choice of plans with different levels of coverage. Monthly premiums vary based on the type of plan you elect and the breed, age, and location of your cat or dog. There are also plans for avian and exotic animals. <a href="https://www.petsnationwide.com">www.petsnationwide.com</a> 877.738.7874.
- Plum Benefits powered by TicketsatWork Special offers give you access to the leading travel and entertainment corporate benefits program in the world, www.plumbenefits.com/signup 212.660.1888 Code: ac1025828.
- Wireless Discounts
- $\circ \ \mathsf{Sprint} \underline{\mathsf{www.sprint.com/montefiore}} \ \mathsf{Code} : \mathsf{HCMDA\_MMC\_ZZZ}.$
- Verizon Connections www.verizon.com/connections.
- T-Mobile Advantage Direct **866.464.8662** Code 12425TMOFAV.



### **VOLUNTARY BENEFITS**

### Special Promotions

- Automobile and Homeowners Insurance offered through:
- MetLife Auto & Home® www.metlife.com 800.438.6388.
- Travelers www.travelers.com 888.695.4640.
- Lasik Surgery Montefiore Laser and Eye Care Center at Montefiore Medical Specialists of Westchester offers LASIK Surgery discounts of 20% off of the regular charge for you and your family members. 718.920.2020.
- Municipal Credit Union Offers a full range of financial services.
   www.nymcu.org 212.693.4900.
- Purchasing Power Purchase new, brand-name computers, electronics and home appliances through payroll deductions. Shop Purchasing Power's secure website and enjoy the convenience of home delivery direct from the manufacturer. www.Montefiore.PurchasingPower.com 800.537.3134.

### Voluntary Insurance

You can purchase individual insurance policies offered at group rates.

- Voluntary Insurance Program (VIP) www.mymmcbenefits.com 866.795.0355.
- o Critical Illness Insurance.
- Personal Accident Insurance.
- Universal Life Insurance with Long Term Care.

This overview provides only highlights of the Montefiore Associate Benefits Program in effect on January 1, 2019 and does not attempt to cover all details. The actual provisions of the plans are governed by the legal documents for each. If there is a discrepancy between the information presented here and the legal documents, the legal documents will govern.

montenore expects and intends to continue the plans indefinitely, but reserves the right to change modify or terminate them, in whole or in part, at any time and for any reason.



## **REGULATORY NOTICES**

Employers are required to provide regulatory notices regarding your rights and procedures to protect those rights, You may view, download or print a copy of these notices from MyMonteBenefits or request a print version of these notices from the HR Benefits Office by emailing **montebenefits@montefiore.org** or by calling **914.349.8531**. Here's a summary of the notices.

#### Children's Health Insurance Program (CHIP)

If you or your children are eligible for Medicaid or CHIP and you're eligible for health coverage from your employer, your state may have a premium assistance program that can help pay for coverage, using funds from its Medicaid or CHIP programs.

#### **Claiming Healthcare Benefits**

Federal law requires your healthcare coverage to provide a process for filing claims for services and supplies that are urgent in nature in addition to procedures for post service claims.

#### Consolidated Omnibus Budget Reconciliation Act (COBRA)

COBRA gives workers and their families who lose their health benefits under certain circumstances the right to choose to continue their group health benefits for limited periods of time.

#### Family and Medical Leave Act (FMLA)

FMLA provides up to 12 work weeks of unpaid leave for certain family and medical reasons. If you utilize FMLA leave, you can elect to continue your health coverage provided you pay the required premium. At the end of the leave, you generally have the right to return to the same job or an equivalent position.

#### Genetic Information Nondiscrimination Act (GINA)

GINA prohibits employers, employment agencies, and labor unions from discriminating against employees based on genetic information. It also prohibits insurers from charging higher premiums based on genetic information or from using genetic information in underwriting decisions.

#### **HIPAA Special Enrollment Rights**

You may request a special enrollment in Montefiore's healthcare coverage under the following circumstances:

- Within 30 days of the date:
- You or a family member loses other group health plan coverage (such as a spouse's plan).
- You acquire a new family member through marriage, birth, adoption or legal guardianship.
- Within 60 days of the date you or a family member:
- Is no longer eligible for coverage under the State's Children's Health Insurance Program (CHIP) or Medicaid.
- Become eligible for premium assistance under the State's Children's Health Insurance Program (CHIP) or Medicaid.



## **REGULATORY NOTICES**

#### Marketplace Notice

This notice provides some basic information about the Marketplace and employment-based health coverage offered by Montefiore-sponsored group health plans.

#### Medicare Part D Notice

If you and/or your family members are Medicare-eligible, federal law offers more choices for prescription drug coverage.

#### Newborns' and Mothers' Health Protection Act (Newborns' Act)

The Newborns' and Mothers Health Protection Act requires group health plans that offer maternity coverage to pay for at least a 48-hour hospital stay following childbirth (96-hour hospital stay in the case of Cesarean section).

#### New York City's Earned Safe and Sick Time Act (ESSTA)

ESSTA provides employees who work in New York City the right to use safe and sick leave for the care and treatment of themselves or a family member and to seek legal and social services assistance or take other safety measures if the employee or a family member may be the victim of any act or threat of domestic violence or unwanted sexual contact, stalking or human trafficking.

#### NY Paid Family Leave (PFL)

New York Paid Family Leave provides job security and paid time off from work for a specified period of time to care for a new child, a seriously ill family member or if a family member is called to active military service.

#### Non-Discrimination Notice

Montefiore's Benefits Plan complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, religion, sex, national origin, disability, sexual orientation, gender identity or expression, physical appearance or age.

#### **Notice of Privacy Practices**

These privacy rules set limits on how health plans, pharmacies, hospitals, clinics, nursing homes and other direct-care providers use individually identifiable health information.

#### Summary of Benefits and Coverage (SBC)

A Summary of Benefits and Coverage (SBC) is a standardized summary describing the benefits and limitations of each medical option.

#### Uniform Services Employment and Re-employment Rights Act of 1994 (USERRA)

USERRA protects the job rights of individuals who voluntarily or involuntarily leave employment positions to undertake military service or certain types of service in the National Disaster Medical System. USERRA also prohibits employers from discriminating against past and present members of the uniformed services, and applicants to the uniformed services.

#### Women's Health and Cancer Rights Act (WHCRA)

The Women's Health and Cancer Rights Act (WHCRA) requires group health plans and health insurance issuers, which provide coverage for medical and surgical benefits with respect to mastectomies, to also cover certain post-mastectomy benefits. These benefits include reconstructive surgery and the treatment of complications.